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GDPR General Data Protection Policy

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Entrotec's board of directors and senior management are committed to compliance with all relevant EU and Member state laws in respect to the collection and protection of an individual's personal data. All data collected and retained will be processed in accordance with the General Data Protection Regulation.

The policy will advise compliance with the GDPR through this and other Information technology security policies, in line with the GDPR management system within Entrotec.

The board of directors will ensure that the GDPR policy and the management system developed will be maintained to ensure that the functions within Entrotec are compliant with current legislation. All areas or personal data are considered in this policy including data from employees, customers, providers and other personal data sources.

The protection of personal data will be integrated through all parts of the business and to ensure continued compliance, the policy and GDPR management system will be reviewed at the annual quality management meeting.

Clear expectation is set within the company that all employees or contractors working for the company will be trained to understand the consequences of data mismanagement including disciplinary proceedings. Should the data breach be seen as serious then the matter will be reported to the appropriate authorities.

The company will ensure continued monitoring of the GDPR management system through the appointment of a Data Protection Officer (DPO) who will have full governance of the GDPR policies.

Carole Reddiex
Managing Director

Helen Philips
Sales & Marketing Director

Date : 12 April 2018